

## **SPECIAL COLLECTIONS GUIDELINES**

The DuPage UU Church Public Ministry Committee uses the following criteria in selecting organizations to be the recipients of Special Collections.

- Has the endorsement of the church as a whole
- Fulfills a contractual commitment of the church
- 501c3 tax exempt organization
- Provides services within the Greater Chicago area or recognized by the CMwD or UUA
- Consistent with UU Principles
- Benefits a broad spectrum of the community
- Benefits a chronically underserved segment of the community
- Meets an urgent community need
- Addresses significant social or environmental issues
- Presents innovative, realistic and practical proposals
- Presents a clear plan for how the funds will be used
- Demonstrates quality, vision, effectiveness and good management
- Empowers the underserved to seek solutions
- Provides a plan for sustainability beyond the funding period
- Is not for an annual or capital campaign
- Is not for equipment, unless it is essential for the program
- Is not addressing a budget deficit
- Is not for an endowment
- Is not for an individual
- Is not for a recurring fund
- Is not for religious purposes (excluding grants to religious organizations for non-religious purposes)
- DuPage UU Church members are volunteering for this effort and it will support them and build connections between our church and the organization that support our church's mission
- The organization does not already have several other financial sources of support from the community