

Committees, Groups, Activities, Programs

More information may be found on our website, <http://dupageuuchurch.org/>, in the latest Congregational Directory, or by calling the church office at 630-505-9408.

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FIRE Middle School Youth Group
Support Group for Parents & Caregivers of Special Needs Children
Youth Religious Education Committee

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Mindfulness Meditation Group
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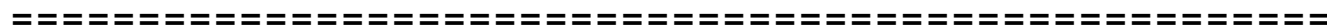
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Book Club
Caring Connections
Chalice Circles/Small Group Ministry/Covenant Groups
Congregational Life Committee
Drum Circle
Elders Circle
Fellowship Committee
Genealogy Research Group
Hospitality – Memorials
Humanist Discussion Group
Just Views: Film & Discussion
Men's Growth Group
Thirties/Forties Group (30s / 40s)
UU Women’s Association
Visitor Relations Committee

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AIM Accessibility and Inclusion Ministry
Auction (Annual Goods and Services Auction)
Building Maintenance
Canvass Committee (formerly Annual Budget Drive)
Committee on Ministries
Denominational Affairs Committee
Endowment Committee
Grounds Maintenance
Marketing Committee
Media Services
Nominating/Leadership Development Committee

Board and Committee Structure (Pillars) - Page 11



For committee information:

- * see Spirituality
- + see Building Connections
- ~ see Making the Church Work
- ^ see Parents/Youth/Children

Parents – Youth - Children

Childcare Coordinator (Administration) Arranges for childcare so parents can attend all-church events.

FIRE (Spirituality) Middle school youth group meets once a month (usually at church) for fun and community building. Activities have included movie night, game night, talent night, and a summer beach party. Adults are needed to chaperone and coordinate some of the activities.

Support Group for Parents-Caregivers of Special Needs Children Meets at 7:30 p.m. on the first Friday of each month. This group offers a safe place to come together and share experiences and provide support to one another. Lemonade, confidentiality, understanding and the occasional cookie will be provided.

Youth Religious Education (RE) Committee (Spirituality) Works with the Director of Religious Education (DRE) to establish curriculum. Plans and implements special programs such as Chalice Lighters and Our Whole Lives (OWL) Sexuality Education. Recruits teachers for Youth RE and advisors/mentors for High School Youth Group, Transition, Affirmation and Graduation (TAG), and Coming of Age (COA) programs. Supports/coordinates youth attendance at local conferences (Cons); periodically hosts a Mini-Con at church, requiring overnight and daytime help from adult members. Plans/implements the RE Sunday Service, Family Game Night, and Winter Holiday Pageant.

Sunday Activities

Adult Enrichment Classes Usually held on Sunday afternoons. For specific classes being offered during the year, see our website or the church newsletter.

Fellowship Events A variety of social events are held during the year, usually on Sundays, such as Birthday Bash, Pancake Breakfast, and Harvest Potluck.

Flowers/Flower Coordinator Solicits donations of flowers for Sunday service and coordinates the schedule of flower donations. *Subcommittee of Sunday Services Committee.*

Forums (Spirituality) Sunday morning forums are presentation/discussion groups on a wide variety of social/political relevance. Help is needed in securing speakers and presenters, and publicizing forums to both church members and the greater community. *subcommittee of Adult Enrichment Committee.*

Greeters Welcomes visitors to our church. Staffs the Welcome Table before and after service. Assists parents and guardians in locating their children's classrooms. Two or more greeters are needed for each service time, including the single service during summer months. *Subcommittee of Visitor Relations Committee.*

Hospitality – Coffee (Community) Coffee Hospitality provides coffee, tea, lemonade and water beverages for Sunday services, limited to lemonade in the summer, and coordinates the necessary volunteer workers needed to provide the refreshments.

Library/Bookstore Open on Sundays after each service. Volunteers are needed to staff the library and bookstore after each service.

Media Services Volunteers are needed to manage the audio and visual needs during Sunday services. Training is provided. *Also see Making the Church Work*

Money Counters Counts, records, and secures the Sunday collection.

Music Committee (Spirituality) The Music Committee works with the Music Director, Choir Director, Minister, and Sunday Services Committee to plan and provide music for services and other events. Includes Adult Choir, Children's Chorus, DUUC Players, and Youth Instrumental Ensemble.

Science Sunday Forums 9:30 a.m. Usually held the 1st and 3rd Sundays of each month, September through June. We cover and discuss a variety of scientific topics, by a mix of presenters, to explore the "wonderful magical machinations of reality."

Stewards Help create and sustain an environment for worship on Sunday mornings. Stewards do some pre-service tasks and are stationed at the Sanctuary doors to welcome congregants, distribute Orders of Service and other materials as needed. During the service, stewards collect the offering. *Subcommittee of Sunday Services Committee.*

Sunday Worship Services Sept-May: 9:30 a.m. and 11:15 a.m. Summer months: 10:00 a.m. Some services follow a similar format, while others are uniquely their own. Frequently, a common theme is wound through several services by our minister, Rev. Capo. We also enjoy high-quality lay-led services and special guest speakers.

Youth Religious Education Classes Held most Sundays for those in pre-school through high school. Teachers are needed to conduct the lesson plan. For more information, contact Steve Cooper, Director of Religious Education, at dre@dupageuuchurch.org or ask for a copy of the Youth RE brochure.

Spirituality - Personal Enrichment – Education

Adult Enrichment Committee (Spirituality) Helps plan and guide adult programs to enhance the spiritual, intellectual, and personal growth of our adult church community. Recruits and coordinates facilitators and presenters. Publicizes classes to the church community. *Subcommittee: Forums*

Adult Retreat Weekend Held at the end of October each year at Pilgrim Park Conference Center in Princeton, IL. Based on a book read prior to the retreat or a film viewed at the retreat, participants engage in journaling, group discussions and other self-reflection activities. Guided meditations, drumming, walks in the woods, Sunday morning worship, and social time are also typical activities during the retreat weekend.

Conscious Aging Usually meets 3rd Thursday of each month, 7:30 p.m. at the church. Participants meet for discussion using recommended readings from articles and books

about the spiritual issues of aging. All ages are welcome.

DUUC Kindred In Earth-centered Spirituality (DUUCKIES) Celebrates Full Moons, Quarter Festivals, and Cross-Quarter Festivals, usually at 7 p.m. Occasionally hosts Pagan Movie nights. Supports all Earth-centered spiritual paths, including (but not limited to) Pagans, Animists, Pantheists, Wiccans, Odinists, Heathens, Druids, Polytheists, and Witches. Contact Martha Capo at marthakirbycapo@gmail.com.

Jesus Seminar Book Club meets on the third Sunday of the month from 3 to 4:30 p.m. Members read various books and articles from the Westar Institute. Westar is a publishing house and also provides workshops on a variety of topics by theologians across the country. The group reads books on early Christianity, theology, non-canonical scripture and canonical scripture from the Christian tradition. The group is open to anyone who wishes to attend. Contact Rev. Tom at revcapo@gmail.com if you want more information.

Jewish Heritage Group We celebrate the meaning of Jewish heritage in a Unitarian Universalist context. The group meets at least twice a year, once for a (largely Humanist) Passover Seder and once for a Hanukkah/Chanukah party. Activities of the group are open to those at our church who would like to celebrate Jewish occasions and be part of both planning and carrying out the activities. Contact Bev Becker at tovah04@yahoo.com.

Liberal Bible Study meets on the fourth Sunday of the month from 3 to 4:30 p.m. The group is reading the Bible and exploring relevant material to help facilitate broad discussions on the context and messages of the Bible from a UU perspective. The group is open to anyone who wishes to attend. Contact Reverend Tom at revcapo@gmail.com if you want more information.

Library/Book Store Committee maintains the DUUC Library and is a self-supporting source of not easily obtainable books and other media relevant to UUism. It also has a stock of programs at DUUC including DVDs of some Sunday services. The committee seeks to encourage individuals in their pursuit of spiritual and intellectual growth. Volunteers meet monthly for Committee meetings and staff the Library after Sunday Services. Contact Mary Hamill at gmhamill@yahoo.com.

Mindfulness Meditation Group Meets every Monday evening 7:00 to 8:45 p.m. We are a Vipassana meditation group, based on mindfulness meditation, in the Theravada tradition of Buddhism and Thich Nhat Hahn. We welcome both new and experienced meditators. Website: presentmomentsangha.org Contact Elaine Waite at elainepiedra@gmail.com or Mary Kullman at spiritmk@icloud.com.

Music Committee (Spirituality) The Music Committee works with the Music Director, Choir Director, Minister, and Sunday Services Committee to plan and provide music for services and other events. Includes Adult Choir, Children's Chorus, LAF Choir (youth choir), Youth Instrumental Ensemble, and the Chimes Ensemble.

Spiritual Direction is a small group ministry at DUUC. Each group is led by a trained

facilitator. The purpose of the group is to provide an opportunity for each member to explore spiritual, ethical, and emotional issues. The group provides insights and questions to each other to facilitate deeper personal exploration. The times of the group vary; the meeting times are based on the times that facilitator and group can find a time that works for them to gather. The groups are restricted. Each fall the groups are reformed and new people can join a group. Contact Reverend Tom at revcapo@gmail.com if you are interested in learning more.

Sunday Service Committee collaborates with the minister and the congregation to create worship experiences so those who attend services can explore and develop their inner lives. Committee members provide Worship Associates when the minister is in the pulpit and provides programming for all Sundays when minister is not in attendance. They also manage the service logistics; arrange for speakers, stewards, and flowers; and coordinate summer services. The committee is restricted. If you are interested in this committee, please contact Rev. Tom Capo (revcapo@gmail.com) or Kat Gelder (kgelder@gmail.com), Sunday Services, co-chairs; you will have to be trained to be a Worship Associate and to provide worship services. The meeting is the first Thursday of the month at 7 p.m.

Tai Chi Chuan Class Tuesdays at 4:30 p.m. at the church. Dan Bailey leads this weekly class, using the Yang Style short form. The short form is a series of movements done slowly, with attention, for the purposes of health, relaxation, exercise, and meditation. Wear comfortable clothes that you can move in. We welcome newcomers, but **FIRST TIMERS** please contact Dan at baileyd@ameritech.net prior to attending. *Participants should be fit enough for a mild cardio exercise class with standing and turning. If there is any doubt, please consult your physician (best) or contact Dan.*

Helping Others - Improving Our World

Bridge Communities Committee (Outreach) supports this non-profit organization that partners with community organizations and local churches, such as ours, to provide transitional housing and a stable, supportive environment for homeless families who are working to improve or develop the skills necessary to live independently. DUUC provides volunteer mentors and essential financial support for a family over a 2 to 3-year period. The committee is open for new members to help with ongoing work and fundraising; three mentors are recruited each time we engage with a new Bridge Communities family.

Green Sanctuary Committee (Outreach) A Green Sanctuary is a congregation that lives out its commitment to the Earth by creating a sustainable lifestyle for its members as individuals and as a faith community. The Green Sanctuary meets monthly at the Panera Bread at the corner of Ogden and Naperville Rd. on the 4th Thursday of each month at 6:45 p.m.

LGBTQ-Welcoming Congregation Group (Community) (Outreach) As a Welcoming Congregation, our church is committed to being a safe spiritual haven for lesbian, gay, bisexual, transgendered, and questioning (LGBTQ) individuals and families. Those who wish to right injustice and discrimination and create a welcoming environment for those who identify as LGBTQ are encouraged to join this group.

PADS (Public Action to Deliver Shelter) (Outreach) Once a month, volunteers from our church staff an overnight housing facility at a local church where we provide food (dinner, breakfast, and a bag lunch), sleeping space, and support activities for our guests. Volunteers are needed each month to provide food or to work approximately 2 hour shifts, beginning at 5:30 p.m. and ending at 7:30 a.m. Oct-May: 4th Wed eve/Thurs morning in Naperville. June-Aug. 4th Tues eve/Wed morning in Winfield.

Pastoral Ministry Associates (PMA) are trained lay members of the church who partner with our minister to offer confidential emotional support. PMA works during times of life transitions such as illness, job loss, accident, death, divorce, childbirth or confinement to a nursing home or hospice. *Subcommittees: Caring Connections and Tender Loving Care (TLC)*

Public Ministry Committee (PMC) (Outreach) Public ministry concerns itself with expressing our church's position on matters of public concern. This committee provides education and support for social justice issues and helps advance social witness in the name of the church, demonstrating our shared values in the larger community. Among other activities, Public Ministry accepts and decides upon proposals for (a) Sunday special collections and (b) Statements of Conscience. *Members are elected.*

Social Justice Our mission is to find ways to reduce racism, and to encourage changes in the criminal justice system. This year we are sponsoring a program called the SMILE project (Students, Mentors, Internships with Local Employers), and it is our main project for this year. Social Justice Committee meets on the 4th Sunday of each month, customarily in the Founders' Room.

TLC (Tender Loving Care) (Community) Coordinates volunteers to provide rides or meals to our members when a need has been identified. Two types of volunteers are needed: (1) for the coordinating team that receives & sends requests, (2) to provide the meals and rides. Requests are sent to everyone on the volunteer list; those who are able to assist will respond. *Subcommittee of Pastoral Ministry Associates*

Building Connections - Discussion Groups - Affinity Groups

Book Club Meets on the 2nd Friday of each month at 7 p.m. The group meeting location rotates between group members who have volunteered to host. The book selections are chosen for the year and include all genres. The group is organized through a closed Facebook group page, DUUC Book Club. Please request to join by emailing Kelly Huggins at kelly.huggins@gmail.com for more information.

Caring Connections We are a group of trained DUUC volunteers who work under the auspices of Pastoral Ministry Associates. Our purpose is to provide a bridge of love and appreciation between our members and friends who wish to remain connected to our church community but are challenged by physical limitations. This is open to those who have completed the training. No regular meetings are held. Volunteers do their work individually. Contact Karen Hutt at kjhutt@hotmail.com or Lynell Reschke at lynellkay@yahoo.com.

Chalice Circles/Small Group Ministry/Covenant Groups (Community) Groups of 6 to 8 individuals who meet regularly for discussion and sharing. Meetings typically occur in participants' homes. The purpose is to build community and trust in a more intimate setting than can be achieved on Sundays at church. Contact the Congregational Life Coordinator Mary Law at membership@dupageuuchurch.org.

Congregational Life Committee (Community) Welcomes new members; assists all members in connecting with the church community; coordinates member recognition ceremonies and celebrations; organizes potlucks for new members; responsible for annual recognition of volunteers; manages the church photo directory and this pamphlet on committees. *Subcommittees: Hospitality-coffee, Hospitality-memorials.*

Drum Circle Usually meets 2nd Thursday of each month, 7:00 p.m. in the Sanctuary. BYODrum or borrow one of several available to share. No experience necessary. Contact Martha Capo at marthakirbycapo@gmail.com.

Elders Circle Meets 4th Wednesday of each month, 10:00 a.m. to noon at the church. Provides a forum for issues related to growing older with meaning. We also discuss a section of a book chosen by the group. Contact the Congregational Life Coordinator Mary Law at membership@dupageuuchurch.org.

Fellowship Committee (Community) Plans large all-inclusive social events. Coordinates activities necessary for these events: set up, clean up, food purchases and preparation, on-site cooking, decorating, publicity and ticket sales. Some past events: Circle Suppers, Ingathering Breakfast, Halloween Party, Birthday Bash, Big Sibs, Pancake Breakfast, St. Patrick's Day Dinner.

Genealogy Research Group Meets 2nd Saturday each month, 10:00 a.m. to noon at the church. For interested members or friends who are actively engaged in research of their own family ancestries. We share methods, resources, successes, failures, and results with one another. FIRST-TIMERS should call to confirm the meeting date in case of scheduling changes. Contact Gene Atkin at genea2@juno.com.

Hospitality-Memorials (Community) Coordinates volunteers to prepare and/or serve refreshments for memorial services. Contact Carol Manthy at carolmanthy61@gmail.com.

Humanist Discussion Group Meets 2nd Wednesday of each month 7:30 – 9:00 p.m. at the church. Sponsored by Humanists of West Suburban Chicagoland, a chapter of the American Humanist Association. Guests are welcome. Check newsletter or online calendar for topics and speaker. Contact Jack Sechrest at abm9@comcast.net.

Just Views: Film & Discussion Sponsored by the DuPage Peace through Justice Coalition (DPTJC), *Just Views* is free and open to the public. Held at the church on the 2nd Friday of each month, 7:20 p.m.. Join us to view films about vital peace and justice issues and then share views from various vantages with citizens and invited resource persons. Contact Stephanie Downs Hughes at sdownshughes@gmail.com.

Men's Growth Group Meets 2nd and 4th Thursday of each month from 7:30 to 9:30 p.m. Open to all interested men willing to make a serious commitment to regular attendance and agree to a covenant for the group that includes strict confidentiality. We see ourselves as part of the mission of the church to build the church community and enhance deep and meaningful friendships that encourage our personal growth. Contact Robert Skrocki at bpskrocki@comcast.net.

Thirties/Forties Group; 30s/40s Group Usually meets the 1st Saturday of each month. This is a social group for people in their 30s and 40s, with or without children, and with or without partners. Gatherings will take place both in members' homes and in local establishments. On occasion, the group may choose an activity appropriate for children to join, but most gatherings are intended for adults. Contact Sarah Lensink at littleirishsarah@gmail.com.

UU Women's Association Meets regularly for discussion of current events and articles in *UU World*. Holds cookie sales on the 1st Sunday of each month after services; provides fundraising support to selected organizations. Contact Mary Hamill at gmhamill@yahoo.com.

Visitor Relations Committee Provides a welcoming environment so that each visitor has a positive introduction to our congregation and Unitarian Universalism. The Committee informs and engages visitors so that they may fully enter into the life of the DUUC community. Contact Laura Wilmarth Tyna at laura.wilmarth@gmail.com
Subcommittee: Greeters

Making the Church Work

AIM - Accessibility and Inclusion Ministry The goal of AIM is to improve accessibility and inclusion for all participants at our church. AIM is a UUA program currently being followed by a task force within our congregation. AIM typically meets the first Friday of the month at 6 p.m. in the Whitney Young Room. Membership is open to all interested in the topic. Contact Karen Seymour-Ells at karen@karenworks.com for further information.

Auction (Annual Goods and Services Auction) (Administration) Major fundraising event for the year. Help is needed prior to and during the auction to solicit donations from members and local retailers, publicize the event, sell tickets, decorate, arrange catering, food service and dessert table, set up/ clean up, handle data entry and cash P collection, tend bar, and manage the youth auction. Many social events are offered for sale at the auction; these social events then take place throughout the year, often in members' homes.

Building Maintenance (Administration) Responsible for repair and maintenance of the church: lighting, plumbing, floors, walls, heating, air conditioning, etc. Volunteers with handyman skills are needed for the monthly work sessions for building upkeep. Also organizes church cleanups and window cleaning twice each year.

Canvass Committee (formerly Annual Budget Drive) (Stewardship) Responsible for planning the approach and message used to review annual pledges with the congregation. Typically, an annual event is held and hosted by the Canvass Committee to educate the congregation on the finances of the church. This event is also a time for the congregation to come together as a whole and connect.

Committee on Ministries Works with the minister, committees, and the congregation. Its purpose is to monitor, assess, support, affirm, and advance programs that encourage and strengthen the shared ministry of the church. Serves as a confidential advisory group to minister. *Members are elected*

Denominational Affairs Committee (Outreach) Acts as liaison between church members and various organizations within the denomination. Publicizes regional and national UU events. Prepares delegates for General Assembly (GA); assists delegates in sharing knowledge and study issues from GA. Contact Neil Lichtman at nrlichtman@wowway.com.

Endowment Committee Manages the church's endowment fund and maintains an ongoing awareness of the fund within the congregation. Encourages, on appropriate occasions, additional donations of accumulated, inherited, and appreciated resources. *Members are elected.*

Grounds Maintenance has three subdivisions: Landscape Maintenance, Snow and Ice Removal, and Garden. Landscape Maintenance covers the contract for maintenance of the native landscape and lawn mowing. Snow and Ice Removal covers the contract for snow removal and de-icing. Garden covers the creation and maintenance of church gardens and plantings. Volunteers are needed for planting, weeding, watering, pruning and brush clearing. Contact Pat Clancy at pjclancy41@gmail.com.

Marketing Committee (Outreach) Develops guidelines for marketing materials and the use of the church logo. Handles PR. Manages social media outlets and the design and technical aspects of the church's website.

Media Services (Administration) Videotapes services; provides assisted-listening system for the hearing-challenged; monitors and adjusts sound levels during services and other events; handles the projection of images for children's story time and other presentations during services; broadcasts to other rooms during overflow services/events; assists with presentations by other committees and groups.

Nominating/Leadership Development Committee *meetings are usually closed; committee members are elected.* Identifies slate of nominees and handles administrative issues of election. Responsible for leadership development. Contact Sarah Lensink at littleirishsarah@gmail.com or Rob Miroballi at rmiroballi@gmail.com.

Board and Committee Organization

BOARD OF TRUSTEES

President
VP Administration
Treasurer
Controller
Clerk
Trustee At Large,
Community
Trustee At Large, Outreach
Trustee At Large, Spirituality
Trustee At Large,
Stewardship

HIRED STAFF and CONTRACTORS

Minister
Director of Youth Religious
Education (DRE)
Membership Director
Office Manager
Music Director
Choir Director
Bookkeeper
Nursery Care

REPORT DIRECTLY TO THE BOARD

COM (Committee on
Ministries)
Nominating/Leadership
Development

Endowment reports directly to congregation

Pastoral Ministry Associates reports to/works with Minister. *Sub-committee*: TLC (food & rides)

Spirituality Personal Enrichment

Adult Enrichment
Forums
Youth Religious Education
FIRE Middle School Group
Sunday Services
Stewards
Flowers
Music
Choir
Ensemble
Library/Bookstore

Church Community Fellowship/Friends

Fellowship (Parties/Social)
Member Relations
Hospitality
LGBTQ-Welcoming Congregation~
Chalice Circles
Visitor Relations
Sunday Greeters

Outreach Outside our Walls

Public Ministry (elected)
LGBTQ-Welcoming Congregation~
PADS
Bridge Communities
Green Sanctuary
Denominational Affairs
Marketing
Website
Social Media
PR

Administration Infrastructure

Annual Budget Drive
Facilities Enhancement
Building Maintenance
Grounds Maintenance
Media Services
Budget
Investment
Fundraising - Auction
Childcare for all-church events

~focus is both internal and external

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DuPage Unitarian Universalist Church

Minister:

The Rev. Tom Capo
minister@dupageuuchurch.org

Community Minister:

The Rev. Myriam Renaud
Myriam@dupageuuchurch.org

Director of Youth Religious Education:

Steve Cooper
DRE@dupageuuchurch.org

Membership Director:

Mary Law
membership@dupageuuchurch.org

Office Manager:

Sheri Regalado
office@dupageuuchurch.org

Music Director & Pianist:

Bonnie Brewster
bonnie@dupageuuchurch.org

Adult Choir Director:

Vickie Hellyer
vickie@dupageuuchurch.org

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